

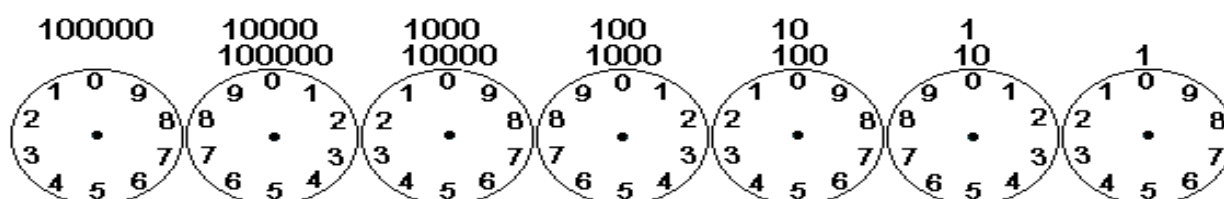
Meter Replacement / Re-programming, Removal or New Installation

As part of a new meter installation or existing meter replacement, EnergyTec requires some key information to assist with managing the data during this process.

To assist us, we would appreciate if you could complete the information below and return via email to service@energytec.com.au.

PLEASE COMPLETE THIS FORM IN FULL AS THE CONTENTS WILL BE USED FOR ENERGY CHARGES.

Site Name			ENERGYTEC PROPERTY NUMBER			
Address:						
Tenant/End Use			Meter Label			
Meter Replacement / Re-programming, Removal or New						
Please mark with X and fill in number fields where applicable						
Meter Replacement	Meter Re-programming		Meter Removal / Invalidation	New Meter Installation		
PLEASE COMPLETE EG: 1 or 2,3,4,5,6,7	PLEASE COMPLETE EG: 3,4,5,6,7		PLEASE COMPLETE EG: 1,2	PLEASE COMPLETE EG: 3,4,5,6,7		
1 - Existing Meter Information						
Meter Number			Date of Removal			
Final reading (s) - Complete all fields where shown on meter						
004 - Time	005 - Date	007 - Total kWh (Imported)	009 - Number of Resets	010 - Off Peak (Imported)	011 - On Peak Demand (Indicative)	012 - On Peak Demand (Cumulative)
020 - Off Peak (Imported)	021 - Off Peak Demand (Indicative)	022 - Off Peak Demand (Cumulative)	107 - Total kWh (Exported)	110 - Off Peak (Exported)	120 - Off Peak (Exported)	
2 - If the meter is a mechanical 'clock' type meter, please also mark the position of the meter hands exactly as they appear.						



3 – Additional Meter Information						
Please complete all field where applicable						
Direct Connected (DC)	CT Connected (CT)	CT Ratio (e.g. 200/5)	Numbers of Digits	Number of decimal places	Reading multiplier	
4 – New Meter Information						
Meter Number			Date of reprogramming or installation			
New meter registers – Please complete all fields where shown on meter						
004 – Time	005 – Date	007–Total kWh (Imported)	009 – Number of Resets	010 – Off Peak (Imported)	011 – On Peak Demand (Indicative)	012 – On Peak Demand (Cumulative)
020 – Off Peak (Imported)	021 – Off Peak Demand (Indicative)	022 – Off Peak Demand (Cumulative)	107 – Total kWh (Exported)	110 – Off Peak (Exported)	120 – Off Peak (Exported)	
5 – Additional Information						
ie Meter Location Tenant Name Meter Label ShopTenancy Number						
6 – Automated Reading (AMR)						
Applicable ☐ or N/A ☐						
Individually Connected ☐			Interconnected ☐			
IP/ Modem Address:			Modbus Address:			
7 – Validations						
Red Phase AMPS			Red Phase AMPS			
White Phase AMPS			White Phase AMPS			
Blue Phase AMPS			Blue Phase AMPS			
METER			Test Equipment ID			

Electrical contractors / Subcontractor / Electricians contact details

Name		Position	
Email		Phone	
Signature		Date	

Your assistance in completing and returning the form within 24 hours of completing the works is both appreciated and required to not disrupt the billing services within the site.